Expanded Statement of Institutional Purpose Linkage:

**Institutional Mission/Goal(s) Reference:**

Xavier University of Louisiana is Catholic and historically Black. The ultimate purpose of the University is the promotion of a more just and humane society. To this end, Xavier prepares its students to assume roles of leadership and serve in society. This preparation takes place in a pluralistic teaching and leaning environment that incorporates all relevant educational means, including research and community service.

**Administrative or Educational Support Unit Mission Statement:**

The Center for the Advancement of Teaching coordinates faculty development initiatives at Xavier University; is an interdisciplinary, collaborative academic unit that seeks to focus the University's efforts aimed at advancing the art of teaching at all levels; creates opportunities for Xavier faculty to develop new teaching strategies and to incorporate the use of technology in educationally effective ways; encourages and supports collaboration between Xavier faculty and preK-12 schools.

**Intended Administrative Objectives:**

1. Implement the initiatives associated with the Mellon grant.

2. Write a concept paper that describes the programmatic elements or direction of a new grant initiative of the Center for the Advancement of Teaching

3. Consider facility improvements and upgrades

4. 

5. 
ASSESSMENT REPORT
FOR

Center for the Advancement of Teaching
(Administrative or Educational Support Unit)

August, 2003 – May, 2004

(Assessment Period Covered)

May 15, 2003

(Date Submitted)

Intended Administrative or Educational Support Objective:

NOTE: There should be one form C for each intended objective listed on form B. Intended unit objective should be restated in the box immediately below and the intended objective number entered in the blank spaces.

Implement the initiatives associated with the Mellon grant.

First Means of Assessment for Objective Identified Above:

_ a. Means of Unit Assessment & Criteria for Success:
The Center has developed milestones for implementing the activities associated with the Mellon grant. Accomplishment of the milestones should be at least 95%.

_ a. Description of Data Collection & Assessment Results:
Evidence of milestones will be kept in the Center. A copy of the milestones will be attached.

_ a. Use of Results to Improve Unit Services:
Center staff will use the timeline to focus on implementation of the grant.

Second Means of Assessment for Objective Identified Above:

_ b. Means of Assessment & Criteria for Success:
The activities and events will be documented.

_ b. Description of Data Collection & Assessment Results:
An event list will be kept with the dates of the Mellon grant initiative milestones.

_ b. Use of Results to Improve Unit Services:
The event list assist Center in reporting on implementation of the grant.
Intended Administrative or Educational Support Objective:

Write a concept paper that describes the programmatic elements or direction of a new grant initiative of the Center for the Advancement of Teaching

First Means of Assessment for Objective Identified Above:

_a. Means of Unit Assessment & Criteria for Success:
Identify the interests, priorities, and needs of faculty as they relate to teaching and learning.

_a. Description of Data Collection & Assessment Results
Survey data from the faculty development survey and Center events participation will be used and the analysis should indicate faculty interests.

_a. Use of Results to Improve Unit Services
Analyze for faculty interests, priorities and teaching and learning indication; use to identify the focus for writing a grant

Second Means of Assessment for Objective Identified Above:

_b. Means of Assessment & Criteria for Success:
Seek input for programmatic elements through discussions with the Center Faculty Advisory Group and the Administration

_b. Description of Data Collection & Assessment Results:
Will keep minutes from Center Faculty Advisory Group meetings and collect suggestions from the administration regarding the possible direction or programmatic elements for a new grant proposal

_b. Use of Results to Improve Unit Services:
The identification of programmatic elements will be used in tailoring the scope of future grant proposals.
ASSESSMENT REPORT
FOR

Center for the Advancement of Teaching
(Administrative or Educational Support Unit)

August, 2003 – May, 2004
May 15, 2003

(Assessment Period Covered)            (Date Submitted)

Intended Administrative or Educational Support Objective:

NOTE: There should be one form C for each intended objective listed on form B. Intended unit objective should be restated in the box immediately below and the intended objective number entered in the blank spaces.

Consider facility improvements and upgrades.

First Means of Assessment for Objective Identified Above:

___a. Means of Unit Assessment & Criteria for Success:
Electronic classroom Survey; high return rate and ratio of useable comments for areas of concern.

___a. Description of Data Collection & Assessment Results:
Surveys will be distributed to students and faculty using the rooms towards the end of each semester. The results will be analyzed.

___a. Use of Results to Improve Unit Services:
The survey results will be used to justify future changes.

Second Means of Assessment for Objective Identified Above:

___b. Means of Assessment & Criteria for Success:
Seek facilities planning advice on computer lab office areas.

___b. Description of Data Collection & Assessment Results:
Correspondence will be kept on discussions about renovation possibilities.

___b. Use of Results to Improve Unit Services:
The results will be use to implement changes to the facility.