

# Faculty request for the Installation of Software on CAT Computers

Date: \_\_\_\_\_

Name: \_\_\_\_\_ phone number: \_\_\_\_\_

Department: \_\_\_\_\_ e-mail: \_\_\_\_\_

Software to be installed\*: \_\_\_\_\_

Please indicate the software, media, manuals, etc. that will be left with CAT:

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Location: Check all that apply.

Work/Study lab (532B)

Teaching lab (532A)

Classroom (501)

Classroom (502)

How long is this software needed? \_\_\_\_\_

**X** \_\_\_\_\_ **Date:** \_\_\_\_\_

I acknowledge that I left the software listed above in CAT.

**X** \_\_\_\_\_ **Date:** \_\_\_\_\_

I acknowledge that I have received the software, media, manuals listed above from CAT.  
Items that were not picked up are noted below.

\*We will only install licensed copies of software on the computers. We require a minimum one week lead time to install software. We will be able to install most software packages in a week.