Faculty request for the Installation of Software on CAT Computers

Date: ________________

Name: ___________________________ phone number: ________________

Department: ______________________ e-mail: ___________________________

Software to be installed*: ________________________________________________

Please indicate the software, media, manuals, etc. that will be left with CAT:

________________________________________________________________________

________________________________________________________________________

Location: Check all that apply.

☐ Work/Study lab (532B) ☐ Teaching lab (532A)

☐ Classroom (501) ☐ Classroom (502)

How long is this software needed? _________________________________________

X________________________________________ Date: _______________________
I acknowledge that I left the software listed above in CAT.

X________________________________________ Date: _______________________
I acknowledge that I have received the software, media, manuals listed above from CAT. Items that were not picked up are noted below.

*We will only install licensed copies of software on the computers. We require a minimum one week lead time to install software. We will be able to install most software packages in a week.