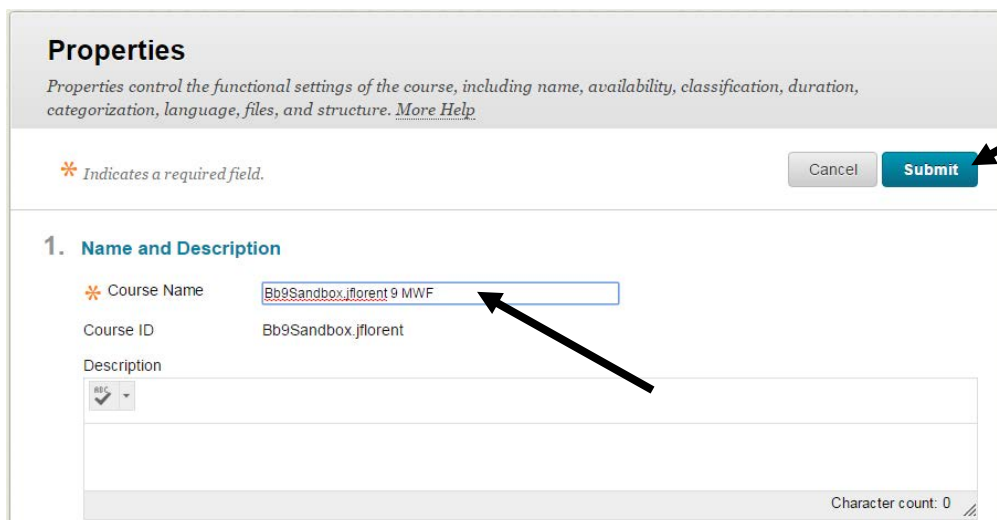A useful option in Blackboard is the ability to modify the course name and description of each course so it is easily identifiable. For example, if you teach two sections of French 1010, you can personalize the names to become FREN1010 – 9 MWF and FREN1010 – 11 MWF.

1. To change the course name, go to Course Management and click on **Customization** to expand it**,** and then click on **Properties**.
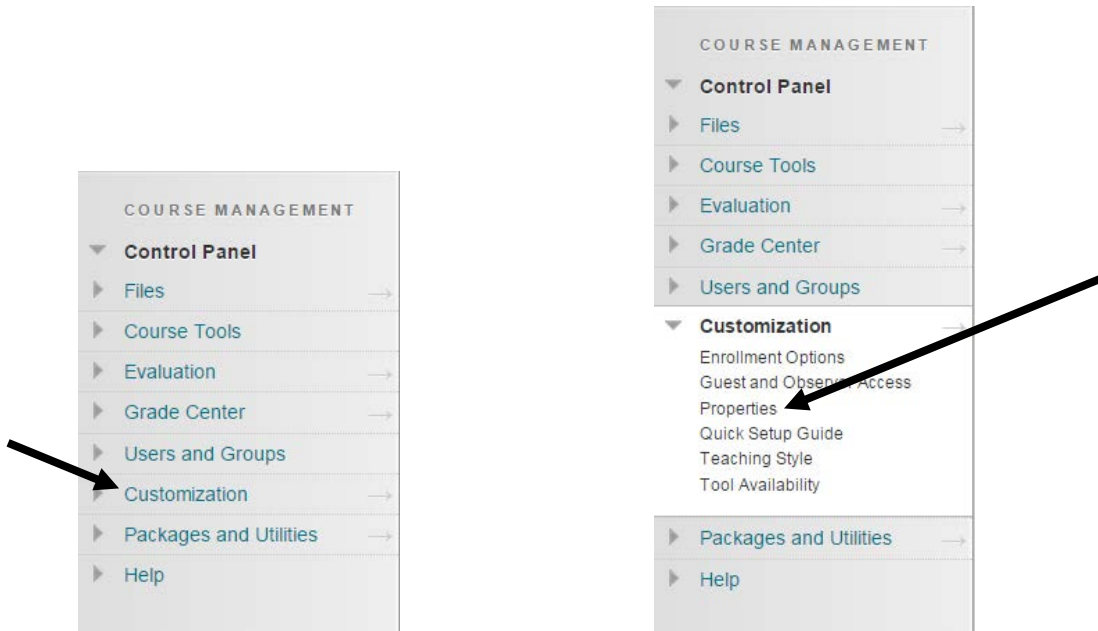
2. In the Properties window, enter the name you would like to appear for the course in the **Course Name** field. Enter the course description in the Description field. Click **Submit** when you are done.

> Note: Care should be taken to make sure the new name of the course can be easily recognized by the students enrolled.