

## How to customize the courses listed on Blackboard

1. Hover the mouse over the top-right corner of the “**My Courses**” module until the “**gear**” icon becomes visible as shown below. Click on the gear icon to proceed.



2. This will take you to the “**Personalize: My Courses**” page.
3. Clear the check marks under the “**Course Name**” and the “**Announcements**” columns for the courses you would like to remove from the course listing on the front page.

Course Name	Course ID	Instructors	Announcements	Tasks
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

4. Click on the **Submit** button to complete the changes. This will not remove the courses from Blackboard permanently; it just hides them from view.