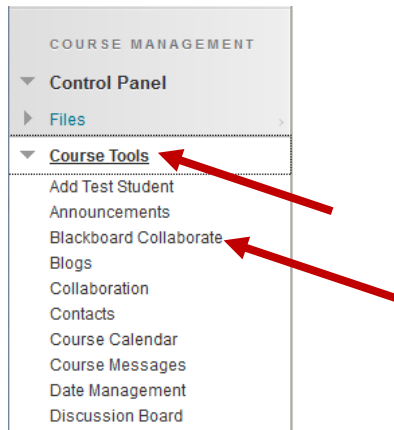


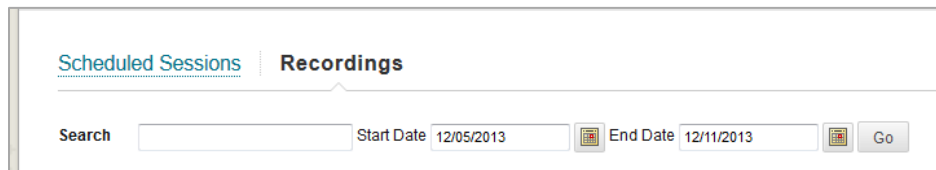
## Edit Collaborate Session

These instructions assume you created a Collaborate session already and just need to make changes to it.

1. Click on **Course Tools** to expand it and then select **Blackboard Collaborate**.



2. The session may be listed. If not, locate the session by typing a keyword or phrase in the Search box to locate a specific session. You can search by date range.



3. Once you've located the session, roll your mouse over the session title, click on the arrow on the right of the session title and then click on **Edit Session** in the shortcut menu.

