Grade Center – Row Visibility

You can temporarily hide rows in the Grade Center using row visibility. This can be useful if you are meeting with a student and would like to display just that student’s grades in the Grade Center. Using row visibility, you are able to temporarily hide the grades of all the other students.

To hide rows the Grade Center:

1) Roll your mouse to the Last Name, First Name, or Username cell of the desired student and click on the drop-down arrow in the right of the cell.
2) Select [Hide Other Rows] from the short cut menu. When done, you should only see the selected student.

To show all rows the Grade Center:

1) Roll your mouse to the Last Name, First Name, or Username cell of the student and click on the drop-down arrow in the right of the cell.
2) Select [Show All Rows] from the short cut menu. When done, you should see all students.
NOTE: Alternatively, you can use Row Visibility in the Manage menu to show/hide rows in the Grade Center.