

September 2, 2015

Student Ratings Review Team minutes

Present:

- **Elizabeth Yost Hammer** (CAT+FD, Convener)
- **Steve Salm** (Rank & Tenure)
- **James Bartkus** (Business)
- **Renee Akbar** (Education/Counseling)
- **Andrea Edwards** (MAPS)
- **Harris McFerrin** (Bio/PH)
- **Jeremy Tuman** (THE LAMP)
- **Suki Prammar** (VPAA Planning Council)
- **KiTani' Parker Lemieux** (Pharm, Basic Sci)
- **Karen Nichols** (Online/Distance Ed)

Absent:

- **Michael Homan** (Faculty Association) who is on sabbatical

Began 2:05pm

We looked at website location for our minutes: cat.xula.edu/scholarship/srrt. Committee members are asked to share this link with their divisions.

Dr. Salm: Summarized our last meeting plus our homework for today. In addition, he recently solicited responses from 7 current and former R&T committee members. Thus far, three have provided responses.

Based on our homework from last meeting to think about the most useful characteristics of instructors to be assessed, we came up with the following (Dr. Hammer displayed them on the screen):

- Class Preparation
- Time management
- Availability outside of class
- Punctuality
- Clarity/Communication
- Helped connect the material to real world/self
- Encourages/promotes critical thinking
- Engaging/motivating students (Enthusiasm?)
- Provides constructive/effective feedback/guidance/helpful/responds to questions
- Responsive to student needs/helpful
- Respect for students
- Clearly defined grading practices/policies/adhered to/consistent

Characteristics of Course

- Clear objectives
- Were objectives met/support
- Was course intellectually challenging at the appropriate level --(would these numbers be meaningful?)
- Did course materials support objectives/relevant
- Did course assignments support objectives/relevant
- Clarity of expectations

Student Characteristics/Perceptions

- How much time did you spend on this course?
- **Develop a better understanding** of subject by taking this course/Did I learn anything (make this more cognitive?)
- I'd like to take another course with this instructor

Dr. Salm passed out 2 examples of student surveys for us to examine.

We will meet in 2 weeks and start to formulate questions. Members were asked to ask their colleagues if any "big concepts" are missing.

Next meeting: September 16 at 2pm