

## Student Ratings Review Team Notes from Wednesday, November 18, 2015

### Present:

Elizabeth Yost Hammer (CAT+FD, Convener)  
Steve Salm (Rank & Tenure)  
James Bartkus (Business)  
Harris McFerrin (Bio/PH)  
Renee Akbar (Education/Counseling)  
KiTani' Parker Lemieux (Pharm, Basic Sci)  
Karen Nichols (Online/Distance Ed)

### Absent:

Michael Homan (Faculty Association) who is on sabbatical  
Andrea Edwards (MAPS)  
Jeremy Tuman (Humanities)  
Suki Pramar (VPAA Planning Council)

The meeting began at 2:10pm

### Summary of today's tasks:

1. Question 5. Revisit
  2. Then order the questions
  3. Look at Course Questions
  4. Open Ended Questions
  5. Student Questions
  6. Discuss Forums
  7. Discuss other charges
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1. For Question 5, reviewed comments sent from Dr. Edwards and Dr. Tuman—gold stars to both. Dr. Edwards re-wrote 5 and gave us her preferred order. Dr. Tuman sent comments as well including this re-write of Question 5: The instructor made me realize the relevance and applicability of course content.
  2. The instructor questions were then put in the order below.
  3. Course Questions: we worked on the wording of them  
(We can make a recommendation to pilot or have students critique)

The course/ learning objectives were clear.

The course materials enhanced my learning.

The assigned coursework enhanced my learning.

This course has helped me develop knowledge of the fundamental principles of this subject.

Add the two open-ended course questions here.

4. Open-ended questions: shall we move the 2 instructor questions to instructor? Yes and add the 2 open-ended course questions to that section.
5. Student questions: to help faculty understand their evaluations; these are the three factors correlated with good or bad evaluations

What was your reason for taking this class? Required/Elective

How many hours per week did you spend on this course outside of class time?

What grade do you expect to earn for this course?

Thanks to Dr. Jay Todd for putting the questions on the screen and revising them so we can view them.

6. Forums: Dec 2, 12pm Dec 3, 12:15 Dr. Salm will take the lead Wednesday and Dr. Hammer Thursday. Must take notes at each forum. Take this to our students at the beginning of next semester to ask them how the questions read to them. We want to record the 2 forums.

For the forums need a few slides: Summary of the process (We worked with 4 sample surveys. Tabled, Eliminated, Reformulated Questions; reviewed research and best practices, etc.) slide for instructor questions, slide for course questions, slide for student questions

7. Dr Nichols will take the recommended student ratings to XULA Online Advisory Board to look over and try to word as closely as possible for online courses

We'll check online evaluation pilot from this semester.

We must discuss the cycle of when to have student ratings.

Thanks to everyone—here is the current draft:

### **Instructor Questions**

1. The instructor was available for consultation.
2. The instructor provided timely feedback on tests, reports, projects, etc. to help me learn.
3. The instructor made clear what was expected of students in this course.
4. The instructor explained the subject matter clearly and concisely.
5. The instructor was concerned with whether I learned the subject matter.
6. The instructor respected students as individuals.
7. The instructor motivated me to learn.
8. The instructor made me realize the relevance and applicability of course content.
9. Considering each of the above characteristics, the instructor of the course is an effective teacher.
10. What are the instructor's major strengths as a teacher?

11. Give at least two suggestions (if applicable) as to how this instructor could improve his/her teaching.

### **Course Questions**

1. The course/learning objectives were clear.
2. The course materials enhanced my learning.
3. The assigned course work enhanced my learning.
4. This course has helped me develop knowledge of the fundamental principles of this subject.
5. What are the major strengths of this course?
6. Give at least two suggestions (if applicable) as to how this course could be improved.

### **Student Questions**

1. What was your reason for taking this class?
  - a. Required for major or minor
  - b. Required for core curriculum
  - c. Elective
2. How many hours per week did you spend on this course outside of class time?
  - a. 0-3
  - b. 4-6
  - c. 7-9
  - d. 10+
3. What grade do you expect to earn for this course?
  - a. A
  - b. B
  - c. C
  - d. D
  - e. F
  - f. Other
  - g. Unsure

Respectfully submitted,

Karen Nichols